Observer: Center Director/Site Supervisor: STAFF: Name: Role:		Time In: /Site Supervisor:	ssroom: Date:	e:
Site: Classroom: Date: Time In: Time Out: Observer: Center Director/Site Supervisor: STAFF: Name: Role: Ro		Time In: /Site Supervisor:	ssroom: Date:	e:
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STAFF: Name: Role:				server:
Name:				
Name: Role: N/A=Not Applicable Ratio & Supervision Children are within sight and sound of teaching staff at all times. Appropriate teacher/child ratio is maintained at all times (indoors& out) # of children present # of teachers present Teaching staff are able to reply immediately and accurately as to how many children are present Teaching staff are able to identify children who are presently out of the room for services A visual tool to track the number of children currently in attendance is displayed and accurate Active supervision strategies are observed Transition Observation: Teaching staff have prepared activities/materials to reduce wait times Children are signaled ahead of time when transitions will occur Children are kept interested and engaged during transition Teaching staff ensure all children are safe and accounted for during transitions				
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		g transition	ept interested and engaged durin	
+ 1: C U		ccounted for during transitions	ensure all children are safe and a	
Teaching staff talk with/comfort children with challenging transitions		enging transitions	alk with/comfort children with challe	
Appropriate scan and count procedures and a final sweep of areas to be exited are observed	e observed	nal sweep of areas to be exited	can and count procedures and a f	
Effective teacher communication to support child safety and awareness is observed	ed	ld safety and awareness is obse	ner communication to support ch	
Comments and Observations:			tions:	mment

center Director/Site Supervisor

White Copy: Operations Manager

Operations Manager/Title

Yellow Copy: Education Specialist

Pink Copy: Center Director/Site Supervisor