

Program-Wide Child Supervision Plan

SNHS, Child Development Program mandates that no child will be left alone or unsupervised during care in accordance with the following standards:

Head Start Performance Standards:

- Standards of Conduct: No child shall be left alone or unsupervised while in care.

NAEYC Caregiver Code of Conduct:

- Staff will assure that children are supervised at all times and never left alone, knowing that children out of sight are at risk.

NH Child Care Licensing Rules:

- Child Care personnel shall supervise every child in care at all times.
- Child care personnel shall not leave any child:
 - Inside the building when no child care personnel are inside, or
 - Outside of the building when no child care personnel are outside the building.

Program staff will immediately notify their supervisor or designee of any occurrence of a missing child or a child who has been put at risk due to lack of supervision.

Staff will receive orientation and training in SNHS procedures and policies related to child supervision including:

- Child Safety and Awareness Protocol
- Sign-In and Sign-Out Procedures
- Behavior Management Policy
- Safe Sleep Policy
- Rest Time Policy
- Managing Successful Transitions
- Protocols for Staff Incidents and Allegations

Monitoring of Safety & Supervision

An **Unannounced Safety & Supervision Monitoring** will take place for each classroom twice annually. Follow up to monitoring concerns will be the responsibility of the center director/site supervisor in conjunction with the operations manager.