Fire & Emergency Drill Log

Center Name: _	
Program Year:	

Note: Practice using different exits at different times of the day (ie. waking, sleeping, etc.)

Month/Drill Type		Date	Time	Conducted By	How Long to Evacuate	# of Children Evacuated	# of People in Building	Exit(s) Used	Actual Fire Alarm Used?	Problems?	Plan for correction
SEPT	Fire										
	Reverse Evac.										
ОСТ	Fire- 2 nd Exit										
	Drop Drill										
NOV	Fire										
Ž	Practice: Off Site Evacuation										
DEC	Fire- 2 nd Exit										
	Practice Child Reunification										
JAN	Fire										
	Secure Campus										
FEB	Fire										
	Practice: Scan Response										

Month/Drill Type		Date	Time	Conducted By	How Long to Evacuate	# of Children Evacuated	# of People in Building	Exit(s) Used	Actual Fire Alarm Used?	Problems?	Plan for correction
MARCH	Fire										
	Shelter in Place										
APRIL	Fire										
4	Reverse Evac										
MAY	Fire										
	Lockdown										
JUNE	Fire- 2 nd Exit										
	Talk Re: HazMat outside										
JULY	Fire										
AUG	Fire 2 nd Exit										
	Talk RE: Active Shooter										

PROGRAMS SHALL CONDUCT AT LEAST **ONE FIRE DRILL IN EACH FULL MONTH THE PROGRAM IS IN OPERATION**. PROGRAMS SHALL ACTIVATE THE **ACTUAL FIRE ALARM SYSTEM FOR THE BUILDING FOR AT LEAST 2** OF THE REQUIRED MONTHLY DRILLS REQUIRED MONTHLY. FIRE DRILL LOGS MUST BE MAINTAINED AT THE
PROGRAM, FOR AT LEAST ONE YEAR, AVAILABLE FOR REVIEW BY THE FIRE INSPECTOR AND THE LICENSING COORDINATOR. **REVIEW THE NH CHILD CARE PROGRAM LICENSING RULES, He-C 4002.19 (al) THROUGH (as) FOR COMPLETE RULES REGARDING FIRE DRILLS**