Landlord/Property Manager Date:

Address:

Re: Property address and unit #

Dear

I am writing to notify you of a problem/s in my apartment which I am concerned with as it presents a health/safety hazard.

Please note the listed problem/s for which I am asking you to take corrective measures:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 If this box is checked there are additional pages to allow for listing additional problems that need your attention. Total number of pages \_\_\_\_\_

I look forward to working cooperatively with you to remedy this/these issues. Please respond to this notice in writing within 3 days as to how and on what date and time you would like to remedy this/these problems.

Thank you for your concern and assistance with the above listed issues.

Yours truly, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tenants Name (Print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BED BUG LAW HB 482-FN, effective January 1, 2014.

* It is a violation for a landlord to willfully fail to investigate or fail to take reasonable measures to remediate an infestation within 7 days.
* After report in a tenant’s unit: once landlord becomes aware of a bed bug complaint in a tenant’s unit, he/she is allowed emergency entry into that unit for the next 72 hours.
* Under the law the definition of “remediation” is action taken by the landlord that substantially reduces the presence of bed bugs in a dwelling unit for at least 60 days.

CC: Manchester Health Department Manchester Planning and Community Development Dept.

1528 Elm Street. Code Enforcement

Manchester, NH 03101 1 City Hall Plaza, Manchester, NH 03101

(603) 624-6466 (603) 624-6450

Please Note: This notice may have been written with the assistance of an interpreter or housing advocate. Please respond in writing to allow the tenant to properly understand your response by having it interpreted or reviewed with an advocate.